

# Chartiers Township

2 Buccaneer Drive  
Houston, PA 15342  
(724) 745-3415  
Fax (724) 745-1744

## Street Opening Permit Application

*All applications and fees must be submitted directly to the Chartiers Township*

Date of Application: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Applicant Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell (24 Hour access) \_\_\_\_\_ E-Mail: \_\_\_\_\_

Location of Excavation \_\_\_\_\_

Purpose and Description of Excavation \_\_\_\_\_

Excavation: Depth \_\_\_\_\_ Width \_\_\_\_\_ Length \_\_\_\_\_ Square Foot \_\_\_\_\_

Proposed Date(s) and Time(s) of Excavation \_\_\_\_\_

Proposed Completion Date \_\_\_\_\_  
(Provide completed date if work was an emergency and already been completed)

Estimated Total Project Cost \_\_\_\_\_

Contractor \_\_\_\_\_

Contractor Address \_\_\_\_\_

Phone \_\_\_\_\_ Cell (24 Hour access) \_\_\_\_\_ E-Mail \_\_\_\_\_

Permit Bond Number \_\_\_\_\_ Bond Agency \_\_\_\_\_

### **Fee Calculator:**

Initial Fee: \$ \_\_\_\_\_

Total Number of linear feet \_\_\_\_\_ Calculate cost for opening: (LF X Cost/ft) \_\_\_\_\_

Drilling (Number of holes) \_\_\_\_\_ Calculate cost for permit: (Holes X \$25/hole) \_\_\_\_\_

**TOTAL PERMIT COST: (Initial Fee plus calculated fee per foot) \$ \_\_\_\_\_**

**ENCLOSE DIAGRAM SHOWING WORK AREA, POSITION OF OPENING SKETCH, WITH APPLICATION**

**Name:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

**ROAD OPENING PERMIT GUIDELINES (Fees below are current as of Jan. 2024)**

**Application Information:**

- An application will be accepted and considered administratively complete if the following materials are submitted.
  - Signed application
  - Street Opening Permit Fee:
    - \$75.00 for the first 50 feet in asphalt, concrete or brick and \$0.30 per foot thereafter
    - \$30.00 for the first 50 feet of any oil treated or untreated surface and \$0.15 per foot thereafter
    - Drilling any number of holes will be \$25.00
    - Newly improved streets (less than 7 years old or as based on condition as determined by the Township) shall be bored or repaved for 25 feet on either side of the open cut in the pavement and a minimum of 60 feet
    - In addition to permit fees, utility or commercial road opening permits in excess of 100 ft shall also require a \$1,000 escrow deposit in a separate form of payment to cover professional inspection fees of which any remaining balance is refunded.
- Restoration must be completed in accordance with Township Ordinance No. 408. Note: bonding is required for the restoration and a 1 year maintenance bond.
- Township must be notified 48 hours prior to backfill for required inspection.

Questions or comments may be directed to [publicworks@chartierstwp.com](mailto:publicworks@chartierstwp.com) or [planning@chartierstwp.com](mailto:planning@chartierstwp.com) or by calling 724.745.3415

|                                                                  |                                |
|------------------------------------------------------------------|--------------------------------|
| <b>Township Signature</b> _____                                  | <b>Permit #</b> _____          |
| <b>Amount Fee Paid</b> _____                                     |                                |
| Escrow Required:      Yes                  No                    | Escrow Check Number _____      |
| <b>Approved Date</b> _____                                       | <b>Permit Expires on</b> _____ |
| <b>CONDITIONS OF APPROVAL – TOWNSHIP USE ONLY</b>                |                                |
| _____                                                            |                                |
| _____                                                            |                                |
| <b>Final Approval (Excavation/Paving Completed and Accepted)</b> |                                |
| _____                                                            | _____                          |
| <b>Public Works Supervisor</b>                                   | <b>Final Approval Date</b>     |